

## NORTH LAKE SCHOOL DISTRICT NO. 14

### Minutes of **Annual Meeting: July 10, 2017**

The Board of Directors met in regular session at the North Lake School, 57566 Fort Rock Road, Silver Lake, Oregon, on July 10, 2016, at 5:00 p.m. The purpose of this meeting was to conduct the business of the District and the meeting was open to the public.

**CALL to ORDER:** 2016-17 Board Vice Chair Dwight called the meeting to order at 5:25 p.m.

Mark Herinckx (Position 3) and Scott Duffner (Position 4) were sworn in as School Board members for the 2017-2021 term.

#### **Pledge of Allegiance**

#### 1. **Roll Call**

Present: Board Members Dwight Roth, Buck Church, Shane Forman, Mark Herinckx, Scott Duffner

Absent: None

Administration Present: Superintendent David Kerr, Elementary Principal Gail Buermann,

Absent: Board Secretary Janet Waldron.

Also Present: 2 patrons of the District.

#### 2. **Approval of the Agenda**

**Motioned** by Buck Church, seconded by Shane Forman, to approve the July 10, 2017 agenda as presented.

5 vote aye –MCU

#### 3. **Approval of the Minutes**

**Motioned** by Shane Forman, seconded by Buck Church, to approve the minutes of: June 19, 2017 – Regular School Board Meeting

5 vote aye – MCU

#### 4. **Annual Procedural Business**

##### A. **Organize the Board**

##### 1. **Elect board chairman and vice-chairman**

**Board Chairman:** Shane Forman is nominated by Buck Church, as Board Chair for 2017-2018. Seconded by Dwight Roth.

Discussion: *(No other nominations are presented.)*

5 vote aye - MCU

**Board Vice-chairman:** Buck Church is nominated by Shane Forman as Board Vice-Chair for 2017-2018. Seconded by Dwight Roth.

Discussion: *(No other nominations are presented.)*

5 vote aye- Motion Passes

July 10, 2017

*Regular Meeting Minutes*

Page 2

- B. Designate ADA Coordinator; Section 504 Authority; Title 1A, IIA, IID, IVA, VA and VI B Coordinator(s)

**Motioned** by Buck Church, seconded by Mark Herinckx, to designate Superintendent David Kerr as the American with Disabilities Act Coordinator during the 2017-2018 fiscal year.

5 vote aye- MCU

**Motioned** by Buck Church, seconded by Mark Herinckx, to designate Elementary Principal Gail Buermann and Tami Dark as the Section 504 Officers during the 2017-2018 fiscal year.

5 vote aye- MCU

**Motioned** by Buck Church, seconded by Mark Herinckx, to designate Superintendent David Kerr as the Title 1A, IIA, IID, IVA, VI and VIB Coordinator during the 2017-2018 fiscal year.

5 vote aye- MCU

- C. Select School Attorney

**Motioned** by Buck Church, seconded by Dwight Roth, to appoint Garrett, Hemann, et al., Salem, Oregon, as attorneys of record representing North Lake SD during 2017-2018.

5 vote aye- MCU

- D. Select District Insurance Agent of Record

**Motioned** by Dwight Roth, seconded by Scott Duffner, to appoint with Bill Gilmore of Great Basin Insurance, Klamath Falls, Oregon, as North Lake SD's insurance agent of record for the 2017-2018 fiscal year.

5 vote aye- MCU

- E. Designate Board Secretary

**Motioned** by Dwight Roth, seconded by Buck Church, to designate Janet Waldron as Board Secretary for the 2017-18 fiscal year.

5 vote aye- MCU

- F. Select District Auditor

**Motioned** by Dwight Roth, seconded by Buck Church, to continue with Oster Professional Group, Burns, Oregon as the audit firm for fiscal year 2017-2018.

5 vote aye- MCU

- G. Appoint Superintendent as District Clerk

**Motioned** by Buck Church, seconded by Dwight Roth, to appoint David Kerr as superintendent for North Lake School District (who thereby becomes school District Clerk under Oregon Law, ORS 332.515), for fiscal year 2017-2018.

5 vote aye- MCU

- H. Appoint Deputy Clerk

**Motioned** by Scott Duffner, seconded by Dwight Roth, to appoint Sara Sarensen as Deputy Clerk for fiscal year 2017-2018.

5 vote aye- MCU

- I. Appoint Budget Officer, Elections Officer and Affirmative Action Officer

July 10, 2017

*Regular Meeting Minutes*

Page 3

**Motioned** by Buck Church, seconded by Mark Herinckx, to appoint Superintendent Kerr as Budget Officer, Elections Officer and Affirmative Action Officer for fiscal year 2017-2018.

5 vote aye- MCU

J. Appoint Custodian of Funds

**Motioned** by Scott Duffner, seconded by Buck Church, to appoint Superintendent Kerr and Deputy Clerk Sara Sarensen as custodian of funds for fiscal year 2017-2018.

5 vote aye- Motion Passes

K. Determine Amount of the Fidelity Bond for Persons Who Shall be Bonded

**Motioned** by Dwight Roth, seconded by Buck Church, to set the amount of fidelity bonds at \$100,000.00 each, designating Superintendent Kerr and Deputy Clerk Sarensen to be bonded for the fiscal year 2017-2018.

5 vote aye- MCU

L. Select Depositories of Funds

**Motioned** by Dwight Roth, seconded by Scott Duffner, to appoint the following as depositories of funds for fiscal year 2017-2018:

Washington Federal, La Pine (accounts payable, payroll account and savings);

Washington Federal, La Pine (student account, academic scholarship account);

Local Government Investment Pool, Salem (savings).

5 vote aye- MCU

M. Select Newspaper for Local Publications

**Motioned** by Buck Church, seconded by Mark Herinckx, to continue with the Lake County Examiner, Lakeview, as the newspaper for local publications for fiscal year 2017-2018.

5 vote aye- MCU

N. Establish Monthly Meeting Date and Time

**Motioned** by Buck Church, seconded by Shane Forman, to establish the second **Monday** of each month as the regular monthly board meeting day. Meeting time will begin at **5:30 p.m.** Meetings will be held in the North Lake School library.

5 vote aye- MCU

5. **Hearing of Individuals in the Audience**

A. None

6. **Review of the Bills**

Bills are presented for review by the board members.

Questions: Shane: "How much longer do we pay on the bleachers?" Dave answered: "1 more year"

7. **New Business**

A. Select ESD Budget Committee Member: Scott Duffner is nominated by Buck Church, as ESD Budget Committee member through June 30, 2020. Seconded by Dwight Roth.

5 vote aye - MCU

8. **Superintendent's Report**

**A. Student Athletics/Activities:** Dave updated the board on the FFA Washington DC trip.

**B. Maintenance Report:**

1. Track: We will need asphalt around the edge of the track including holes for fence posts. Vic Russell will check it out but we are not sure about cost yet. The field was re-seeded and the financial status of the project was reviewed.  
Also discussed: - Placement of bleachers, installation of a walking path, keeping the softball field in good order.
2. Facilities committee: Explanation of loss of 20K grant. The facilities assessment and long range plan were due July 1 for the Nov. election. So we would like to meet the Sept. 1 deadline for the May election: We sent out an RFP and have 2 proposals back. It may be possible to do this for as low as \$10,000 but we need this assessment to be eligible for the matching funds grant. We are now #117 on the priority list. Mr Kerr explained that there is a \$250,000 inflation rate each year this is put off. His recommendation is to accept the RFP bid from Straightline from Boise whose proposal came was \$15,000. The company from McMinnville was \$45,000. Mr. Kerr asked the board what they would support.  
Question: Is the 20K still available? It is not.  
The board agreed to the recommendation to accept Straightline's proposal but to try and keep the expenses as close to \$10,000 as possible. If we are awarded the matching funds we will make the upgrades, If not, we will decide how to next proceed at that time.
3. Summer Projects:  
Fire Camp- The 1<sup>st</sup> group is paying \$500 per day for use of our facilities. The second group will pay better and expect to be here 5 days. It won't be much reimbursement. The board expressed concern about our facilities during this stay and that care is taken to keep any damage/wear/ mess to a minimum.

**C. Transportation:** Nothing to Report

**D. Financial:**

1. Monthly: Expected expenses
2. State funding update: The 8.2 Billion plan passed with a 50/50 allocation for the biennium.

. **Personnel:** Nothing to report

**F. Academics, Curriculum and Assessment:**

1. Gail gave an update to the board.
  - Kindergarten jumpstart will take place August 22-25 from 9:00-12:00pm.
  - Elementary staff met to do curriculum mapping on June 26<sup>th</sup>
  - Ongoing investigation into low SBAC testing scores
  - A new social and academic support program for K-12 students is in the works. It is being modeled after one in Medford

July 10, 2017

*Regular Meeting Minutes*

Page 5

**G. School Board - Policy Update**

1. Policy Update from \_April 2017 and June 2017\_, 1<sup>st</sup> Reading

**Motioned** by Dwight Roth, seconded by Buck Church, to accept as 1st reading the following policies as presented.

- 5 vote aye MCU.
2. Gifts to the district
3. Legislative update
  - OSBA update
  - Dyslexia requirements
  - PE
  - Are there any suggestions for the agenda format? No

**H. Other:**

**I. Executive session:** none at this time

**J. Upcoming events:** As presented

9. **Unfinished Business**

A.

10. **Questions and Comments from Board Members**

11. **Future Agenda Items**

12. **Adjournment**

No further business presented, the meeting adjourned at 6:29 PM

ATTEST:

X

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Shane Forman  
Board Chairman

X

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Gail Buermann  
Principal