

NORTH LAKE SCHOOL DISTRICT NO. 14

Minutes of **Regular Meeting: October 12, 2020**

The Board of Directors met in regular session at the North Lake School, 57566 Fort Rock Road, Silver Lake, Oregon, on October 12, 2020 at 5:30 p.m. The purpose of this meeting was to conduct the business of the District and the meeting was open to the public.

CALL to ORDER: 2020-21 Board Chair Buck Church called the meeting to order at 5:35 pm

Pledge of Allegiance

1. **Roll Call**

Members Present: Shane Forman, Mark Herinckx, Dwight Roth, Scott Duffner

Member Apologies: Buck Church

Administration Present: Superintendent Gail Buermann, High School Principal Jeremy Williams
and HR Director Janet Waldron, Deputy Clerk Sara Sarensen

Also Present: By Zoom: Jack Thompson, Mike Tiller, Laura House

2. **Approval of the Agenda** – Move Executive Session to item I under Supt Report.

Motioned by Shane Forman, seconded by Mark Herinckx, to approve the October 12, 2020 Agenda.

4 vote aye – Motion Carries

3. **Approval of the Minutes**

Motioned by Mark Herinckx, seconded by Scott Duffner to approve the September 16, 2020 meeting minutes as presented.

4- vote aye – Motion Carries

4. **Hearing of Individuals in the Audience**

A. None at this time

5. **Review of the Bills**

Bills are presented for Board Member review.

6. **New Business**

A. Jack Thompson presented the MOU between the ESD and the District.

New this year – Autism services in house.

Much more responsive and more testing options.

Alaina Bradbury is no longer SSA liaison now replaced with Amy Fortune.

Motioned by Shane Forman, seconded by Scott Duffner to accept the Lake ESD MOU as presented for 2020-21 school year.

4 - vote aye Motion carries.

B. Jack asked the board to appoint ESD Budget Committee members. Gail and Scott Duffner are willing to serve.

Motioned by Shane Forman, seconded by Mark Herinckx to appoint Gail Buermann and Scott Duffner to the ESD Budget committee for a 3 year term effective July 1, 2020

3 –vote aye, 1 – abstain (Scott) Motion carries

7. **Executive Session** – Move to Supt Report Item I

A. *Under ORS 192.660 (2) (b) To consider the dismissal or discipline of, or hear complaints or charges against, a public office, employee, staff member or agent, unless he or she requests an open meeting.*

8. **Superintendent’s Report**

A. **Bond Update** Information

1. Mike Tiller: (by Zoom)- We finally received the fee for the fire inspections that came to \$4300. Lots of framing happening and on Wednesday – Friday they will be setting trusses. As soon as roofing is finished then they can begin MEP work (Rough Ins). The project is still tracking for Feb 1st 2020 as the completion date. Change order discussed for irrigation and new grass behind gym 3300 sq ft for \$26,000. After discussion the Board feels it is better to wait on this.

2. Monthly Financial Report was given by Sara Sarensen. Construction communication with Mike is going well. Mike knows what he is doing and it’s made Sara’s job much easier. Griffith invoices do well at matching things up so that it’s easy for the State to reimburse funds to us.

B. **Budget/Financial:** Information

1. Enrollment/Registration - Numbers are up because of the Web Academy. If they continue to stay up we may consider this option for student next year.
2. Monthly Report- Sara said it was too early in the year to provide much information. Projections look good but Sara says we will be closer to actual amounts in December.
3. PERS EIF- Sara went over this option with the board again. After discussion about where we stood financially with the shut down the board was in favor of moving forward with this. The Motion and approval to put \$250,000 into a PERS EIF account for the district was made back in November 2019 so no additional action is necessary at this point.

C. **Maintenance/Facilities:** Information

1. Floor Maintenance Equipment Purchase- Gary is still researching and getting quotes from vendors.

D. **Transportation:** Information

1. Monthly report from Jo Tuttle was presented.
2. New bus #25- arrived Sept 28th
 - a. Question – What are we going to do with bus #15?

E. **Student Issues, Athletics/Activities, etc...** Information

1. School Start up Fall, 2020
 - a. Distance Learning program – Jeremy- Running well after Edgenuity got us running. Spencer is doing a great job with students

2. Sports Activity Update- Have just finished our 1st week of Sports season 1 practices. We have between 5-15 students turning out for each sport.
 - a. No wrestling drills or baseball at this time due to COVID.

F. Academics, Curriculum and Assessment: Information

1. Elementary Report : Gail Buermann-Neumann- State in-service PD day was last weekend. Midterms going out to give parents an idea of where their student is at after 6 months out.
 - a. Need to schedule restraint training but found out that PACE will train for free on December 11th
 - b. Veterans Day- restriction will prevent us from holding this. Suggestion- letters in the paper, videos on school site
 - c. 4-H extension would like to come up and get forms out to students. Due December 10th
 - d. Christmas Program – restrictions will likely prevent this as well.
2. Secondary Report: Jeremy Williams
 - a. Midterms coming up – students still getting used to checking in on home days.
 - b. Only 1 disciplinary issue in MS/HS. (More issues in KG)

G. Personnel/Human Resources: ACTION

1. Classified:
 - a. Hire Corina Mace as Temporary Night Custodian
 - b. 0.75 FTE Cooks Assistant
 - c. 1.0 FTE Special Needs - EA

Motioned by Shane Forman seconded by Scott Duffner to hire Corina Mace on a 1-year temporary contract for the remainder of the 2020-21 School Year.

4-Vote Aye – Motion carries

2. Confidential:
 - a. Food Services Director Trainee

Motioned by Shane seconded by Scott to terminate Carrie Rodgers as Food Services Director as of October 22nd provided there is no request by the employee to contest the decision.

4 vote aye – Motion Carries

3. Certified:
 - a. Hire Patrick Donohue as temporary Alt Ed teacher.

Motioned by Scott Duffner, seconded by Mark Herinckx to hire Patrick Donohue as Alternative Education Teacher on a 1 –year temporary contract for the remainder of the 2020-21 School Year.

4- Vote Aye – Motion Carries

- a. Extra Duty:
 - a. Hire Cameron Mitchem as Athletic Director and Tracey Fivecoat as Assistant Athletic Director / AD Secretary for the 2020-21 School Year

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Motioned by Shane Forman, seconded by Scott Duffner, to hire Cameron Mitchem as Athletic Director and Tracey Fivecoat as Assistant AD / AD Secretary for the 2020-21 School Year.

4-Vote Aye – Motion Carries

b. Coaching positions posted: Head Track, Head Wrestling, Head Girls Basketball, Asst Volleyball

H. School Board Business, Policy Update

1. Division 22 for 2019-20 (*See attached*) This is last year's document. We meet all standards as best as we can.

Motioned by Scott seconded by Mark to approve the Division 22 standards for the 2019-20 SY as presented.

4 vote aye Motion carries

2. NLEF Update

a. By-laws (*See attached*)

b. Memorial plaques

c. Fundraiser plaques - the business burned in the Medford fires so it will take some time to rebuild but we can still place orders.

d. Reader Board options-

i. Entry sign with reader board attached at bottom of hill

ii. Could possibly use any leftover bond money for this if board approves.

e. Appoint Sara Sarensen as Business Manager and Jeremy Williams as member.

f. Approve officers for 2020-21

i David Kerr, President

ii. Clayton Sharp, Vice President

iii. Gail Buermann, Secretary

Motioned by Shane Forman, seconded by Scott Duffner, to appoint Sara Sarensen as Business Manager and Jeremy Williams as a member of the NLEF and to approve officers for the 2020-21 School year as recommended.

4Vote – aye – Motion Carries

I. Executive Session

See Agenda Item 7 Motioned by Shane second Scott @ 6:51 end exec session and open session @ 7:03- Motion made –see item

J. Upcoming events/dates:

Information

Next meeting Monday, November 9 at 5:30 pm in Home Ec room.

9. Unfinished Business

10. Questions and Comments from Board Members

Have 10 D reprogram phone to transfer to 221 auto attendant voicemail on greeting message after message to input extension.

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Comment about Scholastic News political opinion in magazine at 2nd grade level. Gail has discussed this with staff.

Comment about SRO at Lakeview. Is this something we are interested? Yes

Comment about the paint color on the annex. It's pretty dark but what will we paint trim? Do we still want this dark color? Consensus is yes.

Question about students from Paisley and other days coming in for sports.

11. Future Agenda Items

12. Adjournment

No further business presented; the meeting adjourned at 7:28 p.m.

ATTEST:

Buck Church,

Board Chairman

Janet Waldron,

Board Secretary