

NORTH LAKE SCHOOL DISTRICT NO. 14

Minutes of **Regular Meeting: June 13, 2018**

The Board of Directors met in regular session at the North Lake School, 57566 Fort Rock Road, Silver Lake, Oregon, on June 13, 2018 at 5:30 p.m. The purpose of this meeting was to conduct the business of the District and the meeting was open to the public.

**CALL to ORDER:** 2017-18 Board Chair Shane Forman called the meeting to order at 5:38-pm

**Pledge of Allegiance**

1. **Roll Call**

Members Present: Shane Forman, Scott Duffner, Mark Herinckx, Dwight Roth

Member Apologies: Buck Church,

Administration Present: Superintendent David Kerr, Elem Principal Gail Buermann and HR  
Director Janet Waldron.

Also Present: 1 Patron of the District

2. **Approval of the Agenda**

**Motioned** by Dwight Roth, seconded by Mark Herinckx to approve the June 13, 2018 Agenda with the following change: Move Item 6: Hearing of individuals in the audience to before the Budget Hearing.

4- vote aye – Motion Carries

3. **Approval of the Minutes**

**Motioned** by Dwight Roth, seconded by Scott Duffner to approve the May 14, 2018 meeting minutes.

4- vote aye – Motion Carries

**Motioned** by Shane Forman, seconded by Scott Duffner to approve the April 23<sup>rd</sup>, 2018 Budget Meeting minutes.

4- vote aye – Motion Carries

4. **Hearing of Individuals in the Audience**

A. Allison Rudolf spoke to the board about bringing back school sanctioned 8<sup>th</sup> grade graduation.

5. **Budget Hearing**

A. Open budget hearing @ 5:51 pm

B. Hearing of individuals in audience

C. Review of Approved budget

D. Adopt 2018-2019 budget

1. Resolution to Adopt Budget (All Funds)

**Motioned** by Dwight Roth, seconded by Scott Duffner to adopt the budget for fiscal year 2018-19 in the total amount of \$6,408,257.

4- Vote Aye – Motion Carries

June 13, 2018

*Regular Meeting Minutes*

Page 2

2. Resolution to make appropriations (All Funds) Scott Duffner moved and Mark Herinckx seconded. 4 vote aye – Motion carries

**Motioned** by Scott Duffner, seconded by Mark Herinckx to appropriate the amounts shown in resolution 1819-01 for the purposes listed.

4- Vote Aye – Motion Carries

3. Resolution Levying Taxes

**Motioned** by Dwight Roth, seconded by Mark Herinckx to impose property taxes at the rate of 3.855 per \$1000 of assessed value for permanent tax rate.

4- Vote Aye – Motion Carries

**Motioned** by Mark Herinckx, seconded by Scott Duffner, to categorize property taxes for purposes of Article XI section 11b as subject to the education limitation.

4- Vote Aye – Motion Carries

4. GASB 54-

**Motioned** by Dwight Roth, seconded by Scott Duffner, to accept the GASB 54 resolution establishing policies for fund balances.

4- Vote aye – Motion Carries

E. Close the budget meeting @ 5:56 pm

**6. Review of the Bills**

Bills are presented for Board Member review.

**7. New Business**

A. No new business

**8. Executive Session –**

A. None

**9. Superintendent's Report**

**A. Student Athletics/Activities:**

1. Cody Worden student remembrance day – Mr. Kerr reviewed the process, procedures, activities and memorial concepts with the board. Also reviewed were Thursday night's happenings leading up to Mondays remembrance event.
2. Crisis Plan: Mr. Kerr went over this with the board.
3. Graduation and Scholarship/Awards - 10 students graduated on June 2nd
4. FFA Shop Skills –The FFA continues to dominate at this district event.

5. Summer athletics- The Shooting clinic was cancelled due to events surrounding the student remembrance day and funeral. Summer boys' basketball will take place this month.
6. Academic Display case in the front commons. More discussion will be had as this is installed.
7. Drama production- Students did a great job with their dinner theater. Chad Waldron will be the lead teacher for this class next year. It may involve more stage and set building and there are ideas to have the class create shop safety videos.

**B. Maintenance/Facilities:**

1. Track construction update
  - a. Financial update – Mr. Kerr presented the update to the board pending golf scramble receipts.
  - b. Golf Scramble review – The estimates are that around \$10,000 was raised for the track at this event.
  - c. Revocable Permit to the NLEF- expires in September
2. Facilities Committee – no additional information
  - a. NLEF: Ed Henkel has resigned.
  - b. Membership - The NLEF is looking for new members
  - c. Bricks – Now we have two masons!
    - i. Students want to build a bench for Cody. Dave discussed an idea for a memorial to be built out by the flagpole. Dave will write up the protocol to present to board at next meeting. If we can get a brick mason out to do this the board has already approved.
4. Measure 98 funds – Metal building, Announcers booth and Alternative education - Conditionally approved
5. Summer projects
  - a. Re-key other parts of the facility
  - b. Carpet
  - c. Painting (elementary halls)- Murals are showing wear. Board would like to document what is there with pictures before things get painted over.
  - d. Counter tops
  - e. Window blinds

**C. Transportation:** Monthly report – no report

1. First Student contract - Dave will send in extension as soon as he knows who to send it to. 6-month notice to get out of contract.
  - a. 2.5% Percentage increase for 2 yrs
  - b. Opt out clauses were discussed

**D. Budget/Financial:**

1. Enrollment report was presented. We finished with 211 students which is down from previous years, however, there will be a larger KG class of approximately 18 students coming in.
2. Monthly financial report –the school is still in pretty good shape

June 13, 2018

*Regular Meeting Minutes*

Page 4

3. Pacific Crest Credit Union vs Washington Federal
4. ESD Financial Services contract

**ACTION: Motioned** by Scott Duffner, seconded by Dwight Roth to accept the contract for Financial services with Lake ESD for July 1 2018 – June 30, 2019

4 vote aye- Motion Carries

**E. Personnel/Human Resources:**

1. Confidential/Classified/Certified/Extra Duty:

- a. Confidential: none at this time
- b. Classified: Pat Henkel resignation - will post job in July

**ACTION: Motioned** by Dwight Roth, seconded by Mark Herinckx to accept the resignation of Patricia Henkel effective June 5, 2018.

4 vote aye- Motion carries

- c. Certified:

**ACTION: Motioned** by Scott Duffner, seconded by Mark Herinckx, to hire Brad Chastain as a 0.5 FTE Alternative Education teacher for the 2018-2019 school year.

-4 vote aye- Motion carries

- d. Extra Duty. JH FB Coach- we may need one?

2. Follow-up on Board request following parent comments from May meeting: A brief discussion on the public input session last month. Mr. Kerr urged caution about public personnel complaints being discussed in open session. He felt responsible and will counsel the board differently in future situations such as this. We have contractual language and personnel laws that direct how licensed teachers are to be evaluated, disciplined, rehired or dismissed.

**F. Academics, Curriculum and Assessment:**

1. Elementary Report – Gail Buermann- discussed elementary EOY activities. The field trips went well and teacher kept students on task until the last day. Field day went over very well on the new track. Elementary's average daily attendance went up from 90% to 94% this year. Gail also learned that we have qualified for a \$7500 priority grant for family engagement and promoting early literacy.
2. Discussion: How to provide for music, drama, alternative education, concessions/junior class advisor, Athletic Director, EA time, etc. Most of this was covered in earlier discussions tonight.
3. 2018-19 Master Schedule for grades 7-12 was presented to the board.
4. Ongoing concerns about 7<sup>th</sup> period PE
5. 7-12 PBIS (Gotcha!) and attendance incentives. This has worked well and we would like to continue this for next year.
  - a. Structure for 2018-19
  - b. 6<sup>th</sup> grade promotion. Discussion that this makes more sense than an 8<sup>th</sup> grade promotion with the current set up in our school.
6. Student Peer mentoring program: Staff advisor training in Sacramento Aug. 9-10 (Spurgeon)
  - a. County Corrections is looking at the Sources of Strength training in Corvallis

June 13, 2018

*Regular Meeting Minutes*

Page 5

- b. Student mentors identified. Shelley Spurgeon and Clark Simons will serve as advisors and identified students will be recruited and trained.
- c. On Sept. 12, a full day 7-12 workshop will be held here. "Point Break" is in alignment with our peer mentoring direction and is also a part of building a more positive and supportive school culture.
- d. Oct. 3 Teen Health Fair is still on track. More information at our September meeting.

**G. School Board Business – Policy Update – etc.**

- 1. Graduation and Senior brunch discussed in Section A above
- 2. School safety Issues
  - a. Concealed carry and other training continue to be discussed
- 3. Solar Power – Obsidian Renewable.....Discussion
  - b. Last public meeting June 4
  - c. Input from County Assessor Dave Knowles
  - d. County Commissioners position – there appears to be support for the SIP process with North Lake School not included.
  - e. Dave and Gail spoke with Dave Knowles and he is fairly certain this project will be assessed at a considerably higher amount than Obsidian has stated.
- 4. MOU – Extra Duty for Concessions (signature requested) .
- 5. Gifts to the District: None at this time

H. **Other-** We will skip July's board meeting and hold the Annual board meeting in August

I. **Upcoming events:**

**Next meeting Monday AUGUST 13, 2018**

**9. Unfinished Business**

**10. Questions and Comments from Board Members**

**11. Future Agenda Items**

**12. Adjournment**

No further business presented, the meeting adjourned at 7:40- p.m.

ATTEST:

---

*Shane Forman,* Board Chairman

---

*Janet Waldron,* Board Secretary